



RBHS

PTO

Executive Board:

Julie Laube, President.....laube@rbhspto.org
 Heather DiForti, VP Communications.....diforti@rbhspto.org
 Sandy Briolat, VP Membership.....briolat@rbhspto.org
 Sondra Krumm-Carlson, VP Philanthropy.....carlson@rbhspto.org
 Cindy Vitek, VP Special Events.....vitek@rbhspto.org
 Paula Fritsch, Treasurerfritsch@rbhspto.org
 Michelle VanNice, Secretaryvannice@rbhspto.org
 Michelle Marconi, Parliamentarian.....marconi@rbhspto.org

**Minutes from May 6, 2019
 RBHS PTO Meeting
 RBHS Room 201, 7:00 pm**

- 1) **Call to Order at 7:02pm**
- 2) **Opening of Meeting:** Julie welcomed everyone and Pledge of Allegiance
- 3) **President’s comments:** It has been a great year with some newer events and that more MLK and Guardian Corps kit packing would continue next year. The PTO Day of Service was a success and this week is Teacher Appreciation Week Michelle M. will be putting a snack bar out.
- 3) **Principal’s Report** began with RBHS new Principal for the 2019-20 school year Dr. Hector Freytas addressing all present. He has a lot of great ideas and is eager to help PTO and all parent groups at RBHS increase their membership and raise necessary funds. He introduced his family and is looking forward to a successful first year with a lot of positive support. Kristen reported on Senior Awards, Final Exams and Graduation. She also thanked the PTO for all we do for the school community.
- 4) **Secretary’s Report** – Julie reported. Approval of the Minutes from April 8, 2019 (vote). Heather made motion and Sandy seconded. All were in favor. Minutes were approved.
- 5) **Treasurer’s Report** – Julie reported for Paula. **Monthly Performance Reports (motion)** Julie stated financials look good. Heather made motion and Amy seconded. All were in favor. **Summer Interim Budget Discussion/Approval** Julie presented and explained the process the RBHS PTO Executive Board would take after meeting in June to prepare budget for 2019-20 school year as a few more numbers are needed in order to fully discuss. Heather made motion and Meaghan seconded.
- 6) **V.P. Communication** - Heather continues to post and send communications out. She’ll be updating PTO webpage and prepare for Residency and online sign up.
- 7) **V.P. Membership:** Great year and Membership and directory ads will begin in July
- 8) **V.P. Philanthropy: Philanthropy: staff grants** – 2 grants put on hold due to insufficient funds; teachers will be advised to resubmit in the Fall.
- 9) **V.P. Special Events:** Looking to do Dinner Out and increase funds for next year.
- 10) **Parliamentarian: By-Laws Review/Approval 2018-19** – No changes. Michelle M. will have Michelle VanNice and Julie sign page reflecting no amendments were made. **Election of Slate & Installation for 2019-20 RBHS PTO Executive Board** – Sondra Carlson made a motion and Heather Elwart seconded. All were in favor. The 2019-20 PTO Executive Board was approved unanimously.

President: Julie Laube
 VP Communications: Heather DiForti
 VP Membership: Meaghan Mathews
 VP Special Events: Cindy Vitek
 VP Philanthropy: Amy Regan
 Secretary: Jacqueline Miller
 Treasurer: Position Open
 Parliamentarian: Michelle Marconi

BUSINESS ITEMS

- 11) **New Business: Farewell to outgoing Executive Board Members** – Julie presented Kristen a gift card on behalf of the Board and all Members thanking her for years of service to the PTO. Julie handed out plants and PTO notepads to thank outgoing Board Members and Welcome New Board Members.
- 12) **Old Business: Committee Reports: Senior Awards Reception** – May 1st Doris Perry did a great job – will have 2 rows of tables next year.. Day of Service – May 4th was successful. Staff Appreciation Day – May 7th tomorrow
- 13) **Announcements and Upcoming Events**
 - a. Next PTO Meeting August/September 2019
 - b. Last Day of School – May 23rd
 - c. Graduation - May 24th
 - d. Residency/Registration dates July 18, 24 and 29: 12:15-8pm
- 14) **Public Comment:** None
- 15) **Adjournment at 7:45pm**