

**RBHS PTO MEETING**  
**Held Monday, November 4, 2013**

The meeting was called to order at 7:05 p.m. by President, Pam Powers.

**OPENING CEREMONIES:** We started with the Pledge of Allegiance and brief introductions.

**PRINCIPAL'S REPORT:** Pam Bylsma was not in attendance. We discussed questions in the box in Pam's absence.

-Why don't more teachers have web pages? Teachers should be encouraged to move into digital.

-Daily announcements need to be updated more frequently. Can we move the list from most recent to the oldest? When calling the school, can we get a "live" person? How can we do that?

-RBHS parents – daily announcements are now daily blogs. Sign up for RSS feeds.

Nancy Hopkins and Mary Judy are the communications committee.

-Ideas for the website: contact person for any post, staff directory, can the website be in another language?

Currently the PTO meetings are not on the calendar.

**SECRETARY'S REPORT:** A motion was made by Sue Huhndorf-Payne to approve the minutes from the October PTO meeting, second by Laura Surprenant. Motion passed. Minutes were approved.

We would like to send birthday wishes to our faculty and staff with birthday cards or via email.

There are 50 directories left. Can we do online directories?

**TREASURER'S REPORT:** A motion was made by Olga Andrulis to approve the October treasurer's report, second by Sue Huhndorf-Payne. Motion passed. Report was approved. A motion was made by Kathy Dudek to approve the Music Sponsors' financial report, second by Olga Andrulis. Motion passed. Report was approved.

Tax Exempt status – Our 990's are with the accountant. He is reviewing the application and writing the letter for retroactive reinstatement. Our by-laws state that we require an annual financial review.

**MUSIC SPONSORS:** Olga Andrulis reported that the cheesecake fundraiser went well. There will be a holiday ad book fundraiser. Students received 50% of the funds. All fundraisers help defray the cost of travel for the students. If students do not go on the trip then the music goes to the music sponsor account for scholarships, etc. IMEA-Lisa Nortier is the contact. PTO assistance is needed. Volunteers are needed for this Friday for set up and Saturday from 8:30 a.m. – 5:00 p.m. Band uniforms – representatives from music sponsors are going to the Board of Ed on 11/26 to see if they can assist with funding for new band uniforms.

**NEW BUSINESS:** Day of Service: This event will be held on Saturday, 4/26. There are four subcommittees. Information was distributed at the meeting and will be sent out on our newsfeed. Liz Gomorzak will chair the Logistics/Registration committee. Susan Ripoli will chair the Project Procurement committee. Nancy Catrambone will help with the refreshments/after party. This committee needs a chairperson. Marketing/student committee also needs a chairperson. Dina Sanchez will help coordinate. We need ideas on how to recruit people to help. Patti Young is the teacher liaison. A tentative gathering to be held on Tuesday, 11/9 at Irish Times. We need all board members to recruit five people to bring to Irish Times. Olga will see if Irish Times cottage is available.

**MEMORIAL GRANT:** There was much discussion about establishing a grant in the name of Cassidy Fritsch. Ideas: \$500 for foreign language; put memorials in our operating policy when we do the policy. A motion was made by Kathy Dudek, second by Jeannine Glavas to discuss this when we do our operating policy. Motion passed. This will be tabled until next month.

The Vice President position is still open.

A motion was made by Olga Andrulis to adjourn the meeting, second by Laura Surprenant. The meeting was adjourned.

The next PTO meeting is Monday, January 6<sup>th</sup> at 7 p.m.

Submitted by,

Kathy Barcal - Secretary